State of Wisconsin
Department of Natural Resources (DNR)
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Volunteer Labor Worksheet & Summary Used as Grant Match

Form 8700-349A (R 04/19)

Notice: Some DNR grant programs allow volunteer labor to count as the grantee's match to grant funds provided by the Department. If you have a grant from one of those programs and choose to use volunteer labor as part of your match, use this form to document volunteer labor. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law (ss. 19.31-19.39, Wis. Stats.).

Instructions: Completed form or form developed by grantee showing the same required information must be submitted with each reimbursement request (both partial and final) to verify volunteer labor.

VOLUNTEER LABOR WORKSHEET

Volunteer Last Name	First	MI	Grant Project Number

Project Name:

Date	Description of Work Performed	Hours		Rate*		Total
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
			X		=	
	Total Value of Services Performed:					

*Rate is typically a flat rate set by admin. code, Federal Minimum wage, or WI minimum wage.

I certify that the volunteer labor above has been performed and that this claim is true and correct.

Note: If submitting this request electronically, please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature.

Type Name of Volunteer (In lieu of signature)	Date Signed
Volunteer Email **and/or**	Volunteer Phone Number